



Morrison County Agricultural Society

P.O. Box 177 • Little Falls, MN 56345

TO: Morrison County Fair Food Booth Vendors

FROM: Carol Schmidt - Secretary
Morrison County Agricultural Society

RE: Space Reservations for the 2008 Morrison County Fair

DATE: February 12, 2009

The Morrison County Ag Society is busy preparing for the 2009 Morrison County Fair in Little Falls! The 2009 Fair will be Wednesday, July 29, through Saturday August 1, 2009.

All the events will be held on the fairgrounds NE of Little Falls. They include Senior Day, Kid's Day, along with 4H, FFA, Open Class Exhibits and the Minnesota Magic Carnival. Demonstrations, live entertainment, and ongoing judging will be continuous throughout the Fair. Our grandstand shows will feature a Truck Pull on Thursday, a 4 Wheeler Mud Run & Tuff Truck on Friday night, and the exciting Demolition Derby on Saturday night.

All food booths must be self contained. The cost for a food booth in the Prime Spots (P) as noted on the enclosed map will be \$200. A food booth in the Extended Area (E) will cost \$50. Please check the enclosed map for the prime spots and the extended area. You must also have a current food permit from Morrison County Public Health posted within your unit while you are exhibiting at the Morrison County Fair. You can call Morrison County Public Health at (320)632-6664 with any questions.

NOTE: Each food booth will be responsible for obtaining and bringing in their own pop. Because of restrictions from the carnival, you will not be able to sell cotton candy, corn dogs, foot longs and mini donuts.

The cost of one food booth includes two parking passes. If you need more, they can be purchased at the gate.

A copy of the rules and regulations for exhibitors and a reservation form are enclosed. Also, enclosed is a list of the Electrical Safety Code Requirements from the Morrison County Fair Electrician. If these electrical codes are not followed, exhibitors will be charged by the electrician for the upgrade to the code specifications. If you have any questions regarding the electrical regulations, please call Al Poser at Central Minnesota Electric, (320)632-3946.

The Minnesota Department of Revenue has advised County Agricultural Societies that they must have on file a signed Form ST-19, Operator Certificate of Compliance, for each Commercial and Food Exhibitor at our Fair. Please complete the enclosed ST-19 Form and return it along with the rest of your forms.

(Over, please)

Our insurance company has also advised us that the Fair needs to have proof of insurance from each exhibitor. If you are a small at home business you are probably covered under your homeowner's policy. Please check with your insurance company and send a Proof of Insurance Certificate along with your reservation form.

Please return the following completed and signed forms along with your payment by June 26, 2009 to the address at the top of this letter:

_____ *Morrison County Fair Reservation Form*

_____ *Minnesota State Board of Electricity, Morrison County Fair Electrical Safety Code Requirements*

_____ *Minnesota Department of Revenue, Operator Certificate of Compliance-ST19*

_____ *A list of the food items you will be offering for sale at the Morrison County Fair.*

_____ *Proof of Insurance Certificate*

No confirmation letter will be sent to hold your exhibit space; however, if we are unable to honor your request for exhibit space this year, we will be in contact with you. The parking passes will be sent to you about three weeks before the fair.

If you have any questions, please feel free to contact Larry at (320)632-1040 or (320)360-5123.

We look forward to seeing you at the 2009 Morrison County Fair!

******** If you no longer wish to be on our mailing list, please call (320)632-9140 and leave a message.
THANKS!***